

ISQ Connect&Learn

USERGUIDE – ACCESSING CONNECT&LEARN



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Introduction

This document is designed to assist users as they initially access the new Connect&Learn platform.

Login to the new Connect&Learn is only available via Microsoft Single Sign On (SSO). The login credentials you use would generally be through your school or organisation (using your school email address), but they can also be through an invitation on another email address.

Credentials used in the previous Learning Management System (LMS) CornerStone, will not work in the new LMS. If you already have access to the ISQ Member Hub, your Member Hub login credentials will be the same in the new LMS, and login should be a simple matter of entering those login credentials into the new LMS.

Initial Login

On initial login, first use your school or organisation email. Go to <https://connectandlearn.isq.qld.edu.au> and click on the Login button, as shown in Figure 1 - Connect&Learn Login



Figure 1 - Connect&Learn Login

There may be an instance when a message may pop up asking for permissions, like that shown in Figure 2- Permissions. This may require your IT Administrator to approve.

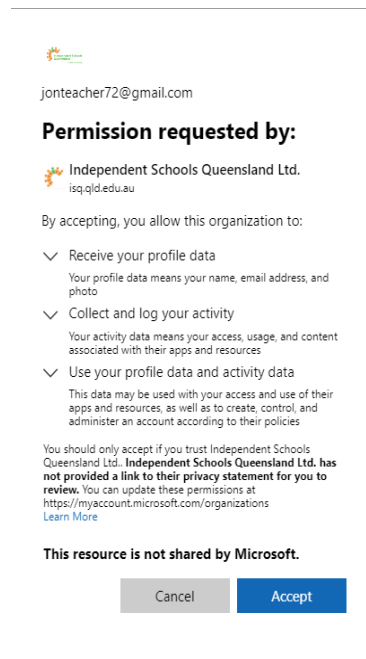


Figure 2- Permissions

If your login fails, try the following:

After clicking the login link shown in Figure 1 - Connect&Learn Login, select the Sign-In Options link as highlighted in Figure 3 - Sign-in Options and then select the Sign in to an Organisation as shown in Figure 4 - Sign into Organisation.

Enter in the domain **isq.qld.edu.au** and click on next as shown in Figure 5 - Add ISQ domain.

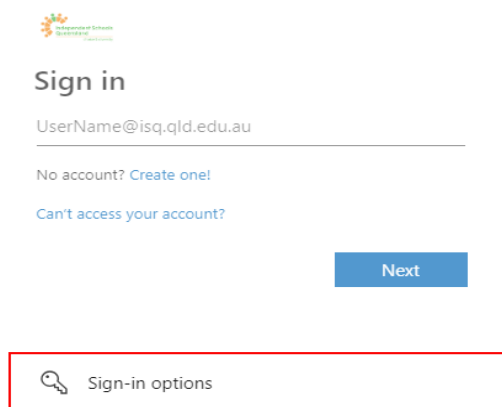


Figure 3 - Sign-in Options

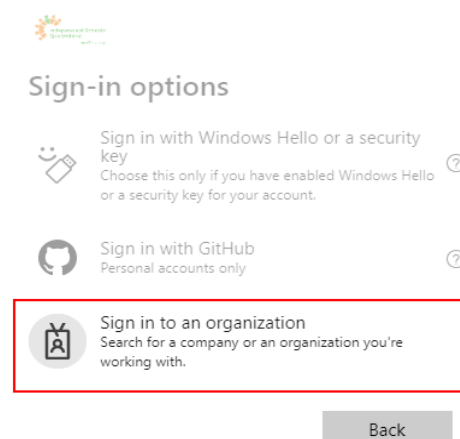


Figure 4 - Sign into Organisation



Find your organization

Enter the domain name of the organization you'd like to sign in to.

isq.qld.edu.au

Back

Next

Figure 5 - Add ISQ domain

Enter your email address and select Next. This will send a code to the email address. Enter this code in the Enter Code section and click Sign In, as shown in Figure 6 - Verification Code.

Independent Schools Queensland Ltd.

Account verification code

To access **Independent Schools Queensland Ltd.**'s apps and resources, please use the code below for account verification. The code will only work for 30 minutes.

Account verification code:

83671270

If you didn't request a code, you can ignore this email.

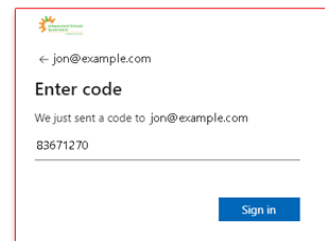


Figure 6 - Verification Code

If you continue to have issues logging in, please contact elarning@isq.qld.edu.au

Register for Access

If you do not already have access to the ISQ Member Hub, you will need to register for access. To register for access to Connect&Learn (and the ISQ Member Hub), go to <https://connectandlearn.isq.qld.edu.au/register>

This form is separated into four (4) sections. All Mandatory fields are marked with a red asterisk (*) and will highlight red if not completed as shown below in Figure 7 - Mandatory field.

First Name *



Figure 7 - Mandatory field

Personal Details

The Personal Details section collects data including your firstname, lastname, email and job title.

These are the mandatory fields that are needed to setup a profile in our backend system. Figure 8 - Registration - Personal Details shows the form fields. Once completed, click on Next.

Note: Registering with a valid school-based email address is required to access the full eLearning catalogue, ISQ Events and Professional Learning opportunities, and access to the extensive range of resources available on the ISQ Member Hub.

Connect&Learn Registration Form

Complete the form below to register for an account on Connect&Learn and Member Hub

If your school or organisation is not a Member, please select **Member School / Organisation not listed**



Personal Details

Account / Membership

Focus Area

Finish

Personal Details

Registering with a valid school-based email address is required to access the full eLearning catalogue, ISQ Events and Professional Learning opportunities, and access to the extensive range of resources available on the ISQ Member Hub.

First Name *

Last Name *

Email *

Phone Number

Preferred Name

Job Title *

Previous

Next

Cancel

Figure 8 - Registration - Personal Details

Account / Membership

This section, as shown in Figure 9 - Account / Membership, is where you can select your School or Organisation.

Connect&Learn Registration Form

Complete the form below to register for an account on Connect&Learn and Member Hub

If your school or organisation is not a Member, please select **Member School / Organisation not listed**

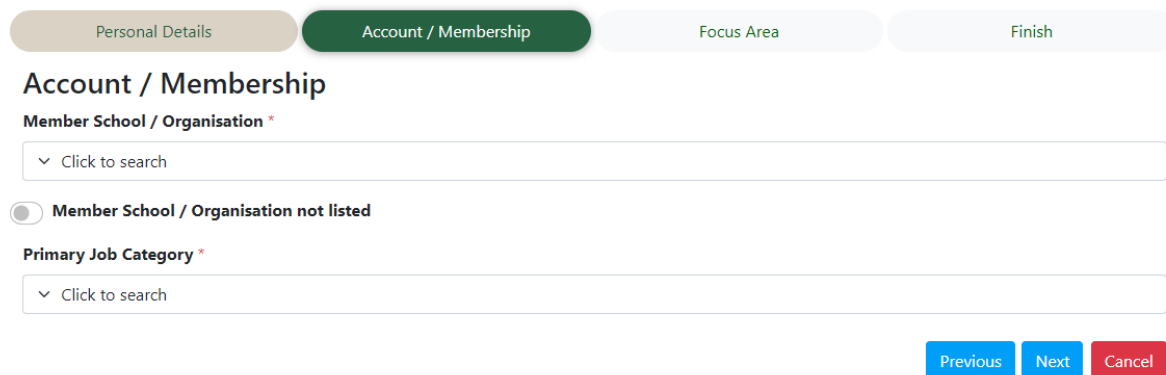



Figure 9 - Account / Membership

To locate your School or Organisation, click in the DropDown list shown in Figure 10 - Search and Select School or Organisation, and start typing to locate your School or Organisation. Click on the School or Organisation to select it.

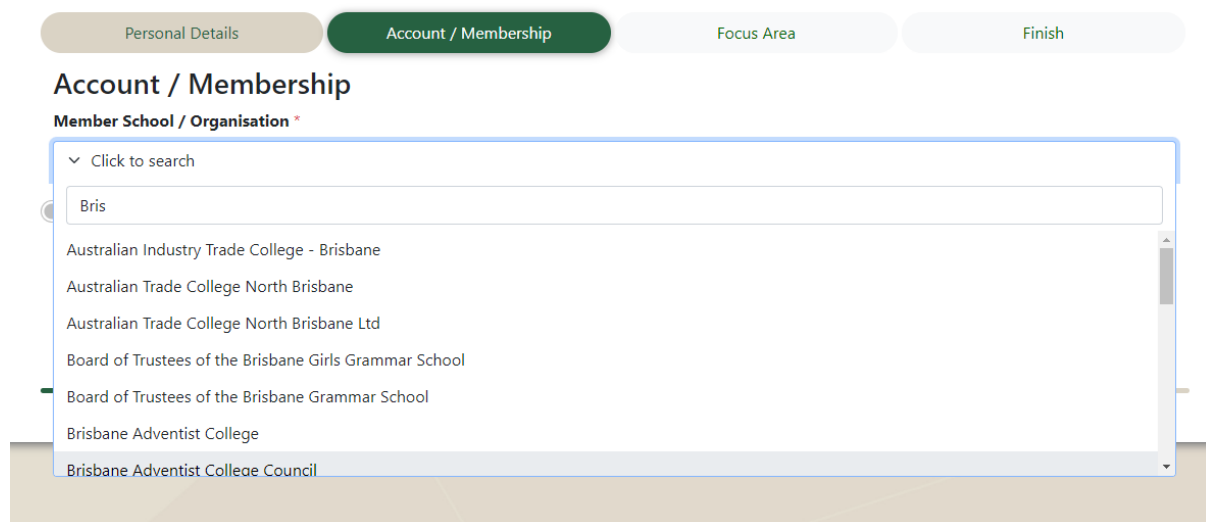


Figure 10 - Search and Select School or Organisation

If your school or organisation is not in the list, click on the button labelled Member School / Organisation not listed, as shown in Figure 11 - School / Organisation not listed.

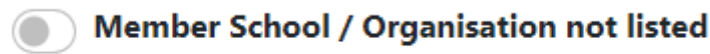


Figure 11 - School / Organisation not listed.

Selecting this will show two (2) new fields that MUST be completed. Enter in your School or Organisation and registration name and provide as much information as you can to assist in the creation of your account.

Note that this does not setup a Membership to ISQ, only access to Connect&Learn

Member School / Organisation not listed

Non-Member Organisation *
Please enter the name of your organisation

Registrations Notes *
Please provide as much detail as you can to assist in setting up an account on Connect&Learn. This may include a contact at your school or organisation to verify your job role.

Figure 12 - Non-Member details

Select your Job Category in the same manner as searching for your School or Organisation. This is your primary job category. If unsure, select Staff or Teaching Staff as shown in Figure 13 - Primary Job category

- Executive Assistant to CEO
- Executive Assistant to Principal
- Marketing & Communications Staff
- Staff
- Teaching Staff
- VET Staff

Figure 13 - Primary Job category

Focus Area

This section, as shown in Figure 14 - Focus Area Selections allows you to select the email subscriptions you would like to subscribe to. This is not mandatory and is NOT available to Non-Members as set in the Account / Membership section.

Personal Details Account / Membership **Focus Area** Finish

Focus Areas

Subscriptions

- ISQ Briefings
- ISQ Memoranda
- ISQ News Wrap
- ISQ Professional Learning & Events
- ISQ Podcast – The School Bell

Focus Area Updates

- CRICOS Registered Schools Updates
- Curriculum Updates - Secondary Education
- Curriculum Updates - Primary Education
- Future Focused Teaching & Learning Updates
- Indigenous Education Updates
- International Education Updates
- School Business Services Updates
- School Governance Updates
- School ICT Manager Updates
- School Marketing & Communications Updates
- Skills and Training (VET) Updates
- Student With Disabilities Updates
- Wellbeing Updates
- Work Health and Safety Updates

[Previous](#) [Next](#) [Cancel](#)

Figure 14 - Focus Area Selections

Finish

This is the final section (Figure 15 - Final Section) of the registration form. This is not mandatory however if you have any additional information that can assist ISQ with the creation of your Connect&Learn account, this is where you can add it. Example may include using a previous email address or was a member of another school or organisation.

Personal Details Account / Membership Focus Area **Finish**

Finish

Additional Information

Please provide any other information required to assist in setting up a your account on Connect & Learn.

Click Register to submit your details or select Previous to make changes.

[Previous](#) [Next](#) [Register](#) [Cancel](#)

Figure 15 - Final Section

Once you're happy with the details, click on the Register button. A wait screen will show (Figure 16 - Final Section) whilst your details are sent to our backend system. Please note that this may take up to 30 seconds depending on the load on the system, so please do not navigate away from this page.

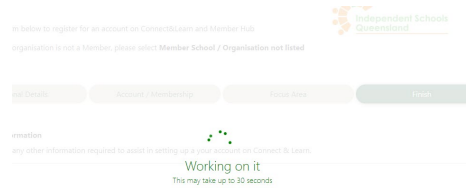


Figure 16 - Loading Screen

If your email is found in our backend system, a message will be displayed as shown in Figure 17 - Email already in use. There are three (3) buttons that will allow you to go to the Connect&Learn Login, Redo the Registration or contact the Connect&Learn eLearning Team at elearning@isq.qld.edu.au

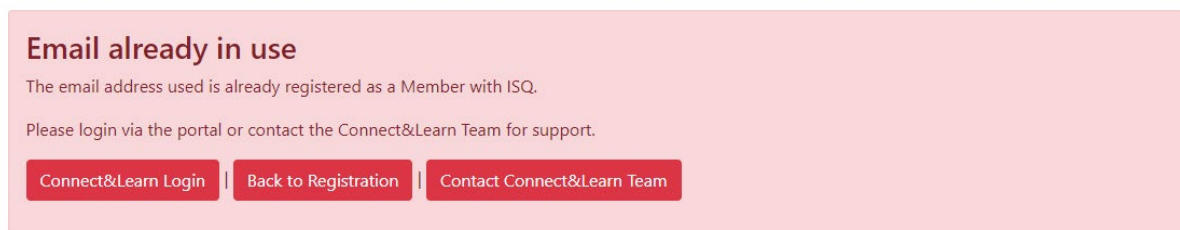


Figure 17 - Email already in use

If your account is created successfully, a message will display as shown in Figure 18 - Successful Account Creation.

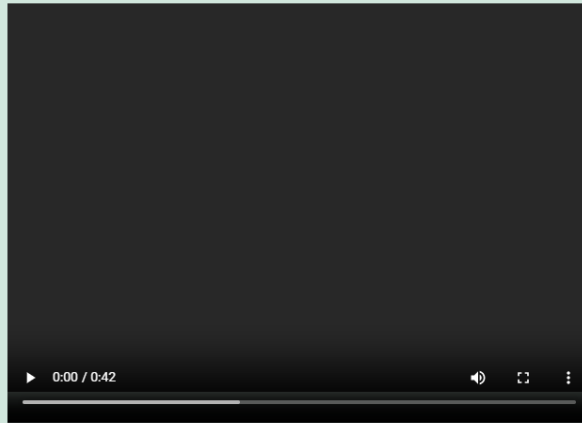
This will give you access to Child Protection Courses in Connect&Learn. Your ISQ Membership access is verified within in one (1) Business Day.

Your details have been captured in our system.

This verification process helps maintain the integrity of the ISQ Member platform and ensures that only authorised individuals can access the extensive range of resources, professional development opportunities, and collaborative features available

You will receive an email with an invitation to join ISQ. Follow the instructions on this email to activate your account.

This will provide you with access to Non-Member courses in Connect and Learn until your membership is verified.



You will be notified within 1 business day with details on how to access Connect and Learn.

For any issues or questions, please contact [Contact Connect&Learn Team](#)

Figure 18 - Successful Account Creation

